MEMORANDUM

June 16, 2008

Professor Alicia Gaspar de Alba
Chair, Department of Chicana/o Studies

Dear Professor Gaspar de Alba:

The Academic Senate has completed the review of the Department of Chicana/o Studies. A copy of the final report is enclosed. Copies of the report have also been sent to the Academic and Graduate Division Deans, the Executive Vice Chancellor, the Vice Provost for Undergraduate Education, the Faculty Executive Committee Chair, and the appropriate Senate committees.

We hope that faculty and student discussion of the report will take place as soon as possible. The Department is asked to provide a response to the report and the recommendations to the Academic Senate Office **by May 15, 2009**. A Progress Review Meeting will be scheduled to consider the response and to determine closure of this review (see Guidelines: www.senate.ucla.edu/programreviews/documents/GuideProgress.doc).

The cost of reproduction prohibits the generation of copies of the review report for individuals in the Department. Nonetheless, we want to be sure that faculty and students be given an opportunity to respond individually to the report if they wish to do so. We, therefore, request that you make the report available to faculty and students in the office of the Department chair and help us to notify them of its availability. We ask you to use the enclosed letters to notify each faculty member and student that the report may be viewed in your office by posting it, putting it in mail boxes, sending it out, reading it in class, and any other means you deem effective.

If you have any questions about the review or the process, please do not hesitate to contact Ms. Linda Mohr in the Academic Senate Office at x62470.

Sincerely,

Stuart Brown
Chair, Undergraduate Council

Janice Reiff
Chair, Graduate Council

Enclosure

cc: Professor Robert Fovell, Chair, Faculty Executive Committee
        Professor Robert G. Frank, Chair, Council on Planning and Budget