Student Petition

INSTRUCTIONS: Complete the following information (please print). When completing the REQUEST section, state your request and give your reasons briefly. For travel funding requests please provide the following information: the name, date(s), and location of the conference; title of paper being presented; a list of projected travel expenses (airfare, lodging, taxi, food, etc.) and total estimate travel cost.

Student Name _____________________________________________________________

UID# __________________________ E-Mail Address:______________________________

Request:

Reason:

Student Signature _____________________________________________ Date_______________

Faculty Advisor Signature ______________________________________ Date_______________

Vice Chair Signature ___________________________________________  Date_______________

FOR OFFICE USE ONLY
☐ APPROVED
☐ DENIED

Departmental Authorized Signature_____________________________  Date ____________

Approved Amount _____________ FAU ____________________________________________

Revised 11/30/15